**Non-Disclosure Agreement**

Insert company logo here

**I.  Introduction**

This is an Agreement between (name of recipient of information) and (name of owner of the information here) (Company) in which (name of recipient of information) agrees not to disclose, reveal, or impart trade secrets belonging to said Company.

**II. Agreement**

In consideration of being made privy to having access to privileged, trade secret information belonging to Company, (name of recipient of information) hereby agrees not to disclose this information to third parties and to treat this information as a trade secret belonging solely to Company.

**III. Trade Secret**

All information relating to (insert the description of the trade secret here) is considered privileged information and such will be treated as a trade secret.

**IV. Attorney Fees**

Should any legal action arise in relation to this Agreement, the prevailing party shall be entitled to recover its full court costs, expenses, and reasonable attorney’s fees.

**V.  Execution**

This Agreement is executed on \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (month & day), \_\_\_ (year) and shall remain in effect until the information included herein is no longer a trade secret or until Company sends (name of recipient) written notice releasing him/her from the obligations of this Agreement, whichever event occurs first.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_                                          \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed                                                                                                    Signed (Company)